

Minutes of the Regular Board Meeting
INLAND EMPIRE RESOURCE CONSERVATION DISTRICT
25864 Business Center Drive, Suite K
Redlands CA 92374
909-799-7407

May 10th, 2017 at 11:30 AM

Directors Present: President Paul Williams; Vice-President Jim Earsom; Director Alison Mathisen; Director Brad Buller; Director Jim Harrington; Associate Director Rick Gomez

Directors Absent: Secretary-Treasurer Tim Johnson; Director Terrie Andrews

Staff Present: District Manager Mandy Parkes; Natural Resources Manager Jacob Skaggs; Project Manager Susie Kirschner; Project Manager Eric Chan; Education Coordinator Jasmine Orozco; Administrative Assistant Jennifer Castillo; Field Assistant Brian Robey

Members of the Public: NRCS District Conservationist Tomas Aguilar-Campos

I. CALL TO ORDER

The meeting was called to order by President Paul Williams at 11:50 AM

II. PUBLIC INPUT

There was no public input.

III. CONSENT CALENDAR

Director Brad Buller provided a motion for approval of the consent calendar and Vice-President Jim Earsom provided the second. The motion passed unanimously, 5-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

IV. REPORTS

1. BB&K Billing Report

There was no discussion on the BB&K Report

2. Staff Reports

Vice Chair Jim Earsom provided positive feedback on Natural Resources Manager Jacob Skaggs' participation in the One Water One Watershed plan update effort facilitated by the Santa Ana Watershed Project Authority.

3. NRCS Update

District Conservationist Tomas Aguilar-Campos provided an update on Redlands field office programming.

- 4. SAWA Update
There was no discussion on the SAWA update
- 5. CARCD Update
There was no discussion on the CARCD update
- 6. Redlands Conservancy Seeding Project Report
Directors expressed satisfaction with the quality and detail of reporting provided by the Redlands Conservancy on behalf of this project.

Associate Director Rick Gomez left the meeting at 12:12 PM. President Williams adjourned to closed session at 12:13 PM

V. CLOSED SESSION

- 1. Public Employee Performance Evaluation pursuant to Government Code §54957
Title: *Mandy Parkes, District Manager*

- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN 413-100-004, 413-100-012; 413-420-001; 413-110-013
Agency negotiator: Mandy Parkes
Negotiating Party: Holmes Family Trust
Under negotiation: Price and terms of payment.

Directors adjourned out of closed session at 12:55 PM. President Williams reported that item one included continuation of Ms. Parkes' contract through May 2018. There was no reportable action associated with item two.

VI. OLD/NEW BUSINESS

- 1. Discussion and Possible Approval of National Association of Conservation Districts' Urban Agriculture Conservation Initiative

Vice-President Earsom made a motion to approve the National Association of Conservation Districts' Urban Agriculture Conservation Initiative. Director Buller provided the second. The motion carried unanimously, 5-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

- 2. Discussion and Possible Approval of Updated FY 2018, 2019, and 2020 Cooperative Agreements with the Natural Resources Conservation Service

Vice-President Earsom made a motion to approve the Updated FY 2018, 2019, and 2020 Cooperative Agreements with the Natural Resources Conservation Service. Director Buller provided the second. The motion carried unanimously, 5-0.

Andrews	Absent	Buller	Aye
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Director Buller made a motion to approve the Updated Citizens Business Bank Funds Transfer Signature Card. Director Mathisen provided the second. The motion carried unanimously, 5-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

VIII. GENERAL DISCUSSION FOR THE GOOD OF THE DISTRICT
Environmental Education Center Wants and Needs Assessment

IX. CORRESPONDENCE

1. USFS Wood Innovations Grant Letter
2. North Etiwanda Preserve Letter

X. ANNOUNCEMENTS

Saturday, May 13th 10 AM – 1 PM Bryce E Haynes Park and Jon Cole Skatepark grand opening hosted by the City of San Bernardino and the San Bernardino Valley Municipal Water District; 900 E Street, San Bernardino.

1. Monday, May 22nd at 6 PM Association of San Bernardino County Special Districts meeting hosted by the Hi-Desert Water District at the Roost Sports Café and Bar, Hawks Landing Golf Club, 55100 Martinez Trail, Yucca Valley.

XI. FUTURE AGENDA ITEMS

1. 2017-18 IERCD FY Budget
2. Vila Borba 22-A Conservation Easement
3. 2017-18 Special Projects Funds Applications

XII. BOARD MEMBER COMMENTS

XIII. ADJOURN MEETING

The meeting was adjourned by President Williams at 1:21 PM

APPROVED THIS 14th DAY of JUNE, 2017



Paul Williams, Board President



Jim Harrington, Director

Earsom	Aye	Harrington	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

3. Discussion and Possible Approval of 2017-18 Water Conservation Contracts

Vice-President Earsom made a motion to approve 2017-18 Water Conservation Contracts. Director Buller provided the second. The motion carried unanimously, 5-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

4. Discussion and Possible Approval of Final 2016-17 Special Projects Funds Applications

Vice-President Earsom made a motion to approve Final 2016-17 Special Projects Funds applications. Director Buller provided the second. The motion carried unanimously, 5-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

5. Discussion and Possible Approval of Agreement for Professional Services with Pablo Cabrera

Vice-President Earsom made a motion to approve the Agreement for Professional Services with Pablo Cabrera. Director Alison Mathisen provided the second. The motion carried unanimously, 5-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

6. Discussion and Possible Approval of Policy 3175/Merit Bonus Policy – Management Employees

Vice-Chair Earsom provided the motion to approve the Policy 3175/Merit Bonus Policy, with Director Mathisen providing the second. During item discussion, Director Jim Harrington noted that the policy should be updated to include adherence to IERCD strategic plan objectives as part of the bonus criteria. Vice-Chair Earsom amended his motion to include this update and Director Mathisen amended her second. The motion passed unanimously, 5-0.

7. Discussion and Possible Approval of Updated Citizens Business Bank Funds Transfer Signature Card