

**Minutes of the Regular Board Meeting
INLAND EMPIRE RESOURCE CONSERVATION DISTRICT**

25864 Business Center Drive, Suite K
Redlands CA 92374
909-799-7407

January 11th, 2017 at 11:30 AM

Directors Present: President Paul Williams; Director Alison Mathisen; Director Terrie Andrews; Director Brad Buller; Director Jim Earsom; Director Jim Harrington; Associate Director Brian Robey

Directors Absent: Secretary-Treasurer Tim Johnson; Associate Director Rick Gomez

Staff Present: District Manager Mandy Parkes; Project Manager Eric Chan; Project Manager Susie Kirschner; Education Coordinator Jasmine Orozco; Field Ecologist Aaron Echols; Field Assistant Kevin Harrington; Conservation Educator Shari Tindall; Administrative Assistant Jennifer Castillo

Members of the Public: NRCS District Conservationist Tomas Aguilar-Campos

I. CALL TO ORDER

The meeting was called to order by President Paul Williams at 11:38 AM

II. PUBLIC INPUT

There was no public input.

III. CONSENT CALENDAR

Director Jim Earsom provided a motion for approval of the consent calendar and Director Brad Buller provided the second.

During discussion of the Consent Calendar, Director Earsom commented that there was an error in the minutes, specifically the action on the Updates to the IERCD Strategic Plan. Director Earsom clarified that he made the motion to approve this item, and Director Buller made the second, not Director Earsom as included in the consent calendar.

Following discussion, Director Earsom provided an amended motion to approve the consent calendar with recommended edits. Director Buller provided the second. The motion passed unanimously, 6-o.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

IV. REPORTS

1. NRCS Report

There was no discussion on the NRCS report.

- 2. Staff Reports
There was no discussion on the Staff Reports
- 4. CARCD Update
There was no discussion on the CARCD update.
- 5. NACD Update
There was no discussion on the NACD Report

The Board of Directors adjourned to closed session at 11:56 AM

V. CLOSED SESSION

Conference with Real Property Negotiators

- 1. Property: APN 413-100-004; 413-100-012; 412-420-001; 413-110-013
Agency negotiator: Mandy Parkes
Negotiating Party: Holmes Family Trust
Under negotiation: Price and terms of payment.
- 2. Property: APN 0307-231-13-0-000
Agency negotiator: Mandy Parkes
Negotiating Party: Kane Family Trust
Under negotiation: Price and terms of payment.

Directors adjourned out of closed session at 12:34 PM. There was no reportable action out of closed session.

NRCS District Conservationist Tomas Aguilar-Campos, Conservation Educator Shari Tindall and Associate Director Brian Robey did not return after directors adjourned out of closed session.

VI. OLD/NEW BUSINESS

- 1. Discussion and Possible Approval of 2015-2016 IERCD Audited Financial Statements

Director Andrews made a motion to approve 2015-2016 IERCD Audited Financial Statements. Director Mathisen provided the second motion. The motion carried, 6-o.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

- 2. Discussion and Possible Approval of Mid -Year Budget Revisions

Director Earsom provided a motion to approve Mid-Year Budget Revisions. Director Andrews provided the second. The motion carried, 6-o.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye

Johnson	Absent	Mathisen	Aye
Williams	Aye		

3. Discussion and Possible Approval of Updated Conservation Services Agreement with the City of Yucaipa.

Director Andrews provided the motion to approve Updated Conservation Services Agreement with the City of Yucaipa. Director Mathisen provided the second. The motion carried, 6-o

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

4. Discussion and Possible Approval of Agreement with West Coast Arborists

Director Earsom provided the motion to approve the Agreement with West Coast Arborists. Director Andrews provided the second. The motion carried, 6-o

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

5. Discussion and Possible Approval of Agreement with Kyle Washburn

Director Earsom provided the motion to approve the Agreement with Kyle Washburn. Director Mathisen provided the second. The motion to table the item carried unanimously, 6-o.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

6. Discussion and Possible Approval of Updates to the IERCD Strategic Plan

Director Mathisen provided a motion to approve Updates to the IERCD Strategic Plan. Director Buller provided the second. The motion carried unanimously, 6-o.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

Education Coordinator Jasmine Orozco left the meeting at 1:00.

7. Discussion and Possible Approval of SPF Request – Highland Springs Ranch Restoration

Director Earsom provided a motion to approve SPF Request –Highland Springs Ranch Restoration. Director Andrews provided the second. The motion carried unanimously, 6-0

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

8. Discussion and Possible Approval of IERCD Participation in CARCD Organizational Assessment Process

President Williams provided a motion to approve IERCD Participation in CARCD Organizational Assessment Process. Director Buller provided the second. The motion carried, 5-0-1.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Abstain
Johnson	Absent	Mathisen	Aye
Williams	Aye		

9. Discussion and Possible Approval of IERCD Vice-Chair Election

President Williams provided the motion to nominate Director Jim Earsom as IERCD Vice-Chair. Director Buller provided the second. The motion passed unanimously, 6-0.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

- 10 Discussion and Possible Approval of IERCD Budget and Finance Committee Membership
Director Andrews volunteered to step into alternate role if needed.

Director Buller provided the motion to approve IERCD Budget and Finance Committee Membership. Director Mathisen provided the second. The motion passed unanimously, 6-0.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

- 11 Discussion and Possible Approval of Updates to Policy 6120/Conservation Easements

Director Andrews provided the motion approve Updates to Policy 6120/Conservation Easements. Director Buller provided the second. The motion passed unanimously, 6-0.

Andrews	Aye	Harrington	Aye
Buller	Aye	Earsom	Aye
Johnson	Absent	Mathisen	Aye
Williams	Aye		

VIII. GENERAL DISCUSSION FOR THE GOOD OF THE DISTRICT

1. IERCD Board Technology Upgrades

IX. CORRESPONDENCE

1. Letter from Chino Basin Water Conservation District to affected agencies , regarding Inland Empire Utilities Agency Resolution 2016-12-4 rescinding LAFCO Application

X. ANNOUNCEMENTS

1. Thursday, January 19th from 8:30 AM – 12 PM, California Special Districts Association Board Member Best Practices Training, held at Three Valleys Municipal Water District, 1021 E. Miramar Ave, Claremont
2. Saturday, January 21st Native and Climate Appropriate Landscaping Workshop; 9 AM – 12 PM, CSUSB Demonstration Garden at N end of Parking Lot G; 5500 University Parkway, San Bernardino
3. Monday, January 23rd ASBCSD Dinner at 6 PM, hosted by Cucamonga Valley Water District at Antonino's Restaurant , 7945 Vineyard Suite D7 in Rancho Cucamonga; program TBA. President Williams, Director Harrington and District Manager Parkes will be attending.
4. Tuesday, January 24th from 1 – 4 PM, San Bernardino County LAFCO presents LAFCO 101 – Understanding and Applying the Basis; Norton Regional Event Center Auditorium, 1601 E 3rd Street, #100, San Bernardino

XI. FUTURE AGENDA ITEMS

1. MOU with UCCE
2. RFP for IERCD Annual Financial Statements Audit
3. 2016-17 Fund Balance Reserve Policy

XII. BOARD MEMBER COMMENTS

XIII. ADJOURN MEETING

The meeting was adjourned by President Williams at 1:35 PM

APPROVED THIS 8th DAY OF FEBRUARY, 2017



Paul Williams, Board President



Jim Earsom, Vice-President

