

**Minutes of the Regular Board Meeting  
INLAND EMPIRE RESOURCE CONSERVATION DISTRICT**

25864 Business Center Drive, Suite K

Redlands CA 92374

909-799-7407

**March 14<sup>th</sup>, 2018 at 11:30 AM**

Directors Present: President Paul Williams; Vice-President Jim Earsom; Secretary-Treasurer Jim Harrington; Director Brad Buller; Director Alison Mathisen; Director Terrie Andrews; Director Rick Gomez

Directors Absent: None

Staff Present: District Manager Mandy Parkes; Project Manager Susie Kirschner; Project Manager Brian Robey; Natural Resources Manager Jacob Skaggs; Project Manager Eric Chan; Field Ecologist Collin Stratz; Field Assistant Kevin Harrington; Education Coordinator Jasmine Orozco; Conservation Educator Shari Tindall; Conservation Educator Gabriela Preciado; Administrative Assistant Jennifer Castillo; CSA Coordinator Lucy Solorzano de Ceja

Members of the Public: NRCS District Conservationist Tomas Aguilar-Campos; Best, Best & Krieger Attorney Steve Anderson; Eadie and Payne accounting staff Eden Casareno and Ashleigh Payne

I. CALL TO ORDER

**The meeting was called to order by President Paul Williams at 11:39 AM**

II. PUBLIC INPUT

**There was no public input**

III. CONSENT CALENDAR

**Vice-President Earsom provided a motion for approval of the consent calendar and Director Andrews provided the second. The motion passed unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Aye
Harrington	Aye	Mathisen	Aye
Williams	Aye		

IV. OLD/NEW BUSINESS

1. Discussion and Possible Approval of 2016-17 Audit

President Williams moved this item up due to the presence of auditors at meeting, and also noted that this item would be received and filed by the board rather than considered for potential approval, so that no action would be necessary. Ms. Casareno and Ms. Payne provided a brief overview of Eadie and Payne and the 2016-17 audit process with IERCD, which they characterized as effective and positive, and are looking forward to the 2017-18 audit. No further comments were provided.

V. REPORTS

1. BB&K Billing Report

There was no discussion on the BB&K billing report.

2. Staff Reports  
Staff members provided brief updates.
3. NRCS Update  
NRCS District Conservationist Tomas Aguilar-Campos provided an overview of NRCS activities this month, including a new area biologist stationed at the Redlands Field Office.
4. SAWA Update  
There was no discussion on the SAWA update.
5. CARCD Update  
There was no discussion on the CARCD update.
6. NACD  
There was no discussion on the NACD update.

**President Williams adjourned to closed session at 12:25 PM**

**VI. CLOSED SESSION**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: APN 413-100-004, 413-100-012; 413-420-001; 413-110-013

Agency negotiator: Mandy Parkes

Negotiating Party: Holmes Family Trust

Under negotiation: Price and terms of payment

**Directors adjourned out of closed session at 1:16 PM. There was no reportable action out of closed session**

**VII. OLD/NEW BUSINESS**

2. Discussion and Possible Approval of Professional Services Agreement with Wayfinders  
**Director Andrews made a motion to approve the Professional Services Agreement with Wayfinders. Director Mathisen provided the second. After discussion on this item, both motions were amended to table the item. The motion to table the item was approved unanimously 7-0**

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Aye
Harrington	Aye	Mathisen	Aye
Williams	Aye		

3. Discussion and Possible Approval of Revisions to Policy 3010/Hours of Work, Overtime and Teleworking  
**President Williams tabled this item.**
4. Discussion and Possible Action on IERCD Committee Structure  
**Director Buller made a motion to update committee structure to include (1) addition of President Williams to Budget and Finance Committee, (2) removal of President Williams from Mitigation and**

Lands Committee; and (3) removal of Secretary-Treasurer Harrington from Public Education and outreach committee. Director Gomez provided the second and the motion passed, 7-0

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Aye
Harrington	Aye	Mathisen	Aye
Williams	Aye		

- 5. Discussion and Possible Action on CSDA Call for Nominations for Seat A  
**There was no action taken on this item.**

VIII. GENERAL DISCUSSION FOR THE GOOD OF THE DISTRICT

- 1. EEC Landscape Study  
 District Manager Mandy Parkes provided an update on the Landscape Study being undertaken by Claremont Environmental Design Group.
- 2. IERCD Investment Approach  
 District Manager Parkes provided an overview of a memo resulting from work on IERCD investment approach performed by the Budget and Finance Committee along with IERCD accounting staff.

IX. CORRESPONDENCE

- 1. LAFCO Fiscal Indicators Program Notification

X. ANNOUNCEMENTS

- 1. The Association of San Bernardino County Special Districts will hold its monthly meeting on Monday, March 19<sup>th</sup> at the Panda Inn in Ontario, hosted by the Inland Empire Utilities Agency, and featuring newly appointed General Manager Halla Razak, addressing attendees on IEUA, "A Continuing Legacy" President Williams and Director Andrews will be attending.
- 2. Huerta del Valle's Fifth Anniversary on Saturday, April 7<sup>th</sup> 2018 from 12 PM – 9 PM at 831 E Belmont Blvd, Ontario

XI. FUTURE AGENDA ITEMS

- 1. 2017-18 SPF Progress and Financial Report
- 2. University of Redlands Student Intern 2017-18 Presentations

XII. BOARD MEMBER COMMENTS

XIII. ADJOURN MEETING

**The meeting was adjourned at 1:50 PM.**

Approved this 11th Day of April, 2018

Paul Williams

Paul Williams, Board President

Jim Earsom

Jim Earsom, Vice-President